



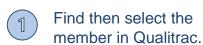




Simple Steps

for Creating a Children's Mental Health Bureau (CMHB) Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Request for an Outpatient Service in Qualitrac*

*For services not otherwise available in Qualitrac – For all services already available in Qualitrac, build the request as normal and jump to Step 4.



Note: You will need both the member ID and date of birth (DOB).



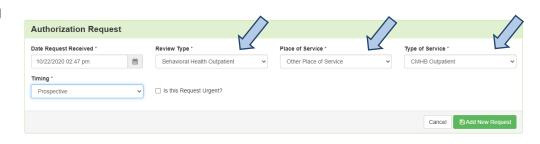
From the Member Hub, create a new utilization management request by selecting Add.





Create request using the following fields:

- Review Type = Behavioral Health Outpatient
- Place of Service = Other Place of Service
- Type of Service = CMHB Outpatient



Indicate this is an EPSDT request by selecting the indicator in the Coverage panel.





Proceed with remaining panels as appropriate for provider, diagnosis and procedure code. Make sure to upload the EPSDT form to the Documents panel along with the appropriate clinical information required.