



3404 Cooney Drive, Helena, MT 59602

Application for Employment

Mountain-Pacific Quality Health does not discriminate in hiring or employment on the basis of race, color, national origin, age, disability, marital status, religion creed, sex, Vietnam era military service, or any other basis on which discrimination is prohibited by federal, state, or local laws. No question on this application is intended to secure information to be used for such discrimination. Those applicants requiring accommodation to the application and/or interview process should contact a representative of the Human Resources Department.
PLEASE PRINT IN INK

Position Applied For: _____ Date: ___/___/___

Type of Employment Desired: ___ FT ___ PT ___ Temp. ___ Seasonal

Name: _____

Address: _____

Telephone Number: (____) ____ - ____ Social Security Number: ____ - ____ - ____

Are you at least 16 years of age? ___ Yes ___ No Are you legally permitted to accept employment in the United States? ___ Yes ___ No

Are you able to meet the attendance requirements of the position? ___ Yes ___ No Will you work overtime if requested? ___ Yes ___ No

Will you travel if the job requires it? ___ Yes ___ No

Employment History

List your last three (3) employers, assignments or volunteer activities, starting with the most recent, including military experience.

From: ___/___/___	To: ___/___/___	Employer:	Telephone: (____) ____ - ____
Job Title		Address:	
Immediate Supervisor/Title:		Summarize the nature of work performed and job responsibilities:	
Reason for Leaving		Hourly Rate/Salary: Start \$ _____ per _____	Final: \$ _____
From: ___/___/___	To: ___/___/___	Employer:	Telephone: (____) ____ - ____
Job Title		Address:	
Immediate Supervisor/Title:		Summarize the nature of work performed and job responsibilities:	
Reason for Leaving		Hourly Rate/Salary: Start \$ _____ per _____	Final: \$ _____
From: ___/___/___	To: ___/___/___	Employer:	Telephone: (____) ____ - ____
Job Title		Address:	
Immediate Supervisor/Title:		Summarize the nature of work performed and job responsibilities:	
Reason for Leaving		Hourly Rate/Salary: Start \$ _____ per _____	Final: \$ _____

Use a separate sheet of paper to list additional employers.



3404 Cooney Drive, Helena, MT 59602

Describe your interest in the company and the skills and aptitudes you feel qualify you for a position with Mountain-Pacific. You may wish to include community activities, other employment experiences and special training you have received.

Educational Background

Name and Location of School:	# Yrs. Completed	Degree or Diploma	Course/Studies

References

List names and telephone numbers of three business, school or personal references who are not related to you.

Name:	Telephone:	Years. Known
	() ____ - ____	
	() ____ - ____	
	() ____ - ____	

Signature and Authorization

Acceptance of this application affords no assurance of eventual employment. If employed, you will be required to verify your ability to legally accept employment in the United States. Background investigations, to include contacting your former employers and schools attended may be conducted.

I understand this application does not constitute a contract of employment. I understand that employment may be terminated at any time, either by me or Mountain-Pacific with or without cause, and without prior notice. I have read the foregoing instructions and questions and my answers are true, accurate and correct. I have not misrepresented or withheld any fact or circumstance that would, if disclosed, affect my application unfavorably. I understand that misrepresentation or false information of any of the above may be cause for termination.

Signature of Applicant: _____ Date: __/__/____