**eCQI PROJECT SCOPE/ CHANGE BACKLOG**

**Facility Name/Location:**

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| **Project Aim:** (what are we trying to accomplish) |
| **Goal:** (make sure goal is SMART) |

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| **Project Constraints:** (what are the boundaries for this project) |
| Budget:  Schedule:  Quality:  Other: (Policies, Regulations, Senior Management requirements) |

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| **Evaluation Measure** (use standardized data, easily obtainable if possible - examples include Clinical quality measures from NQF, CMS, IQR, GPRA or UDS measures) | | | | | |
| **Measure** | **Description** | **Data Source** | **Target Performance** | **Current**  **Performance** | **Current Performance**  **Date** |
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| **Project Team** | | | |
| **Name** | **Title/Department** | **Role** | **Responsibilities** |
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**Possible Changes - Backlog**

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| **Possible Change (process measures)** | **Priority ranking (low, medium, high)** | **Estimated Sprint Assignment** | **Notes** |
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